

AACT Senior Portfolio Minimum Requirements

1. **Résumé-** Typed with 6 extra copies (Print Extra Copies after résumé is checked by Advisor)
2. **Table of Contents-** Each section and its major elements should be represented
3. **Academics Section**
 - a. **AACT Overview-** Using official AACT language-including school contact information
 - b. **List of Academic Courses and credits earned-** this can include your transcript, but you must type a neat and organized list of all academic courses completed.
 - c. **At LEAST two samples of your BEST academic work**

If Possible:

 - d. **Advanced or Honors Diploma**
 - e. **List of Honors and AP Academic courses**
 - f. **College/TMCC Transcript**
 - g. **Letter of Recommendation (Academic)**
 - h. **Awards, Accommodations, Honor Society, or Honor Roll**
 - i. **College or Scholarship acceptance letter**
 - j. **SAT Scores (if above 1800)**
4. **CTE Section**
 - a. **Academy Overview**
 - b. **List of CTE courses and credits earned (Articulated College Credit)**
 - c. **At Least 3 Samples or Artifacts from your BEST Academy Work (Can Be Capstone Artifacts)**
 - d. **Any certifications, awards, or CTSO information**
5. **Capstone**
 - a. **Project Overview**
 - b. **Statement of How Project Meets Requirements (Details Later)**
 - c. **5 Artifacts**
 - d. **Official Information about Community Partner INCLUDING CONTACT INFORMATION**
 - e. **Personal Reflection (Details Later)**
 - f. **Letter of recommendation (if possible)**
6. **Service**
 - a. **Description of all service hours completed Sophomore and Junior year**
 - b. **At least 3 separate entities WITH CONTACT INFORMATION**
 - c. **Letter of recommendation (if possible)**
7. **Individual Portfolio Section-**This is a section for you to include something other than the above information and should be representative of your accomplishments.
 - a. **College class, work experience, athletics, extracurricular activities, etc.**
8. **References-** At LEAST three references with name, title, company, phone, email, address. These should be presented in standard business letter format.
9. **Completed standard application information sheet (I will give you this later)**

DIPLOMA TYPES

Honors Diploma

- * GPA must be 3.4 or higher (weighted or unweighted)
- * 3 Sciences- 2 of 3 must be of Life Science/Biology, Chem, or Physics
- * 4 Maths—Credits must be above Alg 1 and through Alg 2
- * 8 credits of Honors
- * No F's in Junior or Senior Year
- * 2 years of same Foreign Language
- * 24 total credits to graduate

Advanced Diploma

- * GPA must be 3.25 or higher (weighted or unweighted)
- * 3 Sciences – 2 of 3 must be Life Science/ Biology, Chemistry, or Physics
- * 4 Maths--- Credits must be Alg 1 or above and through Alg 2
- * 24 total credits to graduate

Standard Diploma

- * 4 English
- * 3 Maths (through Alg 2)
- * 2 Sciences
- * 22.5 total credits to graduate